



**पूर्वतटरेलवे**  
**EAST COAST RAILWAY**

प्रधान मुख्य कार्मिक अधिकारी कार्यालय  
Office of the Pr. Chief Personnel Officer  
रेलसदन, द्वितीयतल, भुवनेश्वर - 17  
Rail Sadan, 2<sup>nd</sup> Floor, Bhubaneswar-17

No ECoR/HQ/Pers/Wel/19/2020

Dated: 15.02.2024

To

All PHODs/CHODs/HODs  
CAO(Con)/ECoR/BBS  
Chairman/RRB/BBS

Sub:- Financial assistance from CSBF for training for developing occupational skills of Physically, Mentally challenged railway employees & their wards for the financial year 2023-24.

Applications are invited for providing financial assistance to Physically/Mentally Challenged Railway employees & their wards for developing occupational skills under Head-13 of Central Staff Benefit Fund for the year 2023-24. Persons who are covered under the "Rights of Persons with Disability Act, 2016" are eligible for the assistance.

As per the minutes of the CSBF meeting held on 12.01.2021, financial assistance @ ₹ 40,000/- per year will be provided to mentally challenged person on submission of recognized certificate of disability and as per minutes of the dt. 22.08.2023 for physically challenged persons, rehabilitation equipments will be provided as certified by Railway Doctor on submission of recognized certificate of disability.

It is requested to give wide publicity among all staff working in your Department/Office to take advantage of the scheme. The application must be supported by Medical Disability certificate issued by Government Medical Authority and should be routed through Railway Medical officer. Application complete in all respect should be sent to Welfare section of this office on or before 18.03.2024.

The matter may be treated as most important & wide publicity may be given among all staff concerned.

P.

(Penta Radhakrishna)  
Asst. Personnel Officer (HQ)  
For Principal Chief Personnel Officer

Copy for information & necessary action to:

1. Steno to PCPO for kind information of PCPO.
2. MD/CH/BBS- For kind information & necessary action please.
3. Sr. System Manager- for uploading the notification in Welfare portal of Personnel department in ECoR website.
4. SPO/Con/ECoR/BBS
5. General Secretary- ECoRSC, ECoRSU, AISTREA, AIOBCREA
6. All members of CSBF
7. Notice Board

P.

15.02.2024  
Asst. Personnel Officer (HQ)  
For Principal Chief Personnel Officer

**APPLICATION FOR FINANCIAL ASSISTANCE UNDER HEAD-13 OF CSBF FOR  
TRAINING FOR DEVELOPING OCCUPATIONAL SKILLS OF PHYSICALLY/  
MENTALLY CHALLENGED RAILWAY EMPLOYEES & THEIR WARDS FOR THE  
FINANCIAL YEAR 2023-24**

(Photograph of the Disabled employee/Ward should be attached)

1	Name of the applicant in full (BLOCK LETTER)	
2	Designation	
3	Station	
4	Department	
5	P.F No.	
6	Contact Number	
7	Pay level & Basic Pay	
8	Name of the disabled employee/ward in full (BLOCK LETTER)	
9	Gender	
10	Date of birth of the diseased/ward	
11	Relationship with the employee (Certificate should be furnished from the controlling officer in case of dependent brothers/sisters etc.)	
12	Educational qualification	
13	Nature of disability Physically (VH/HH/OH)/Mentally	
14	Whether undergoing any training for developing occupation skills ?	
15	Name of the institute	
16	Detail of rehabilitation equipment required in case of physically challenged.	

I declare that particulars given above are correct & shall be liable to disciplinary action if any of them is found incorrect afterwards.

Date:

Signature of the applicant

Recommendation of the Railway Doctor. In case of physically challenged, please certify for the essentiality of the rehabilitation equipment mentioned at Srl. No. 16.

Signature of Railway Doctor  
(Seal)

Forwarded to the Secretary, Staff Benefit Fund Committee, ECoRly, Bhubaneswar with the remarks that the particulars given by the applicant have been verified and found correct.

Signature of the controlling officer  
(Seal)